

**Bonnet Bay Football Club Inc.  
The Hangar**

**Executive Committee Meeting  
18 February 2016  
Minutes**

President, Peter Burgess, opened the meeting at 7.30pm.

**Attendees**

- Peter Burgess PB – President
- Paul McNally – PM – Vice President
- Ian Petrovski IP - Treasurer
- Pat Huolohan PH – Secretary
- Glen Elms – Child Protection
- Andrew Collins AC – Ordinary member
- Andrew Prociuk AP– Ordinary member
- Andres Symes AS– Ordinary member

**Apologies**

- Anthony McDonald AM – Junior Vice president

**Agenda Items**

Minutes

Minutes - read, no amendments.

\*Action tem - Minutes to be placed on BBFC website - PH to forward to Craig Bucknall.

Financial Report

IP provided financial statement – Balance Sheet and Profit and Loss Statement for BBFC current as of 27 June 2016. Current Profit of \$54,136.64.

Player Development

Innaburra Night was successful, canteen open, developing a good relationship to attract students to the BBFC.

Wednesday night Training – Arthur Diles from Western Sydney Wanderers developing a good relationship with coaches, who are finding sessions beneficial. Arthur will run summer clinics last term of school (from October to December) for 10 weeks. Open to any player.

\*Outstanding Action Item - Banners to promote the club and registrations for 2017 – AP

## Teams Update

Teams were regraded and advised to check tables. A number of teams going well and heading for semi - finals.

## Member Protection

A complaint was made by a Lilli Pilli W18A player to BBFC ground control on Sunday 26 June 2016. Reports have been called for from the W18A BBFC Coach/manager and ground control.

In relation to ground control – need hooks on outdoor BBQ area and Sign, if orange vests are on hooks, they need to be worn.

\*Action item

PH to do sign

PB to organise hooks.

## Social Activity Calendar

Open Mic Night – Sunday 3 July, Larry West organising music, etc.

Wood Fire Pizza from \$15.00

Committee to promote with teams.

State of Origin 3 – do a simpler menu and bar – promote.

Junior Presentation – Sunday 11 September, (President is away).

\*Action items - PM to MC awards to teams, Callie Noakes will do trophies. AC will do food with staff rostered. Committee to be formed, PH to organise (MJ, Paul Lindbeck, Carla Richardson,)

Senior Presentation – on the 3 September at Tradies ((President is away), Sarah Watson and Callie Noakes organising.

Need a coordinator – see general business

\*Action item – A frame to promote Open Mic Night and future events – AP to do flyer to coaches/managers of all teams – PH to do.

## Bar/Canteen

Applying GST to canteen items incoming and outgoing as per ATO formula.

Quality v price – feedback predominately good.

Committee to encourage patronage of bar and canteen with teams.

Extending Service – Sunday brunch – see general business

Issue with eskies being on the clubhouse premises and within reserve when the bar is open. This conflicts with the liquor licence and makes enforcing RSA difficult when you are not serving the alcohol.

\*Action items – sign at the front of club that it is a licensed premises and when the bar is open no eskies or byo is allowed  
Message to go out to all Sunday teams enforcing this message. PH to do.  
A roster to be drawn up having a committee member at the last game and for an hour afterwards to enforce ground control and liquor licence. PH to do.

### Clubhouse Update/ Tennis Courts

Lease – still meeting with council to about terms of the lease. Discussions continuing in relation to Tennis court lease. Looking at five year lease as managers, with any requirement to meet any upkeep costs subject to negotiation. Still discussing 21 year lease and proposal for new courts, facilities.

Risks – Land tax could be charged with the clubhouse and the tennis courts. – This is general council policy. If we structure ourselves properly we should be able to avoid this.

Council is comfortable with expanding uses of clubhouse but this needs to be formalised and documented.

### Improvements

Security Cameras – Wiring is done. Larry Vanags will put hardware in at approx. cost of \$5,000. One camera inside the clubhouse and three external on the clubhouse. A further two cameras on the field. They will go back to a central computer and be recorded.

Proposed – That up to \$5,000 be spent in installing the security cameras – proposal accepted by Committee.

Cool Room/ canteen storage – Look at hiring/buying, where will be placed? what is needed?

Acoustics inside building – Matt Price father of W18A player works in the industry.

Men's/Women's toilets – Needs air flow looked at, external door can be opened and air fresheners.

Front of building needs repairs – builders will do this.

The concrete at the front of the building could be extended over the bark chip.

Exposed brick at back of building could be painted/rendered.

Kitchen – Top of hood needs a better front.

Sale of unwanted items – Someone needs to go through items and determined what needs to be sold, then someone need to place the items on Ebay/gumtree and take calls and show items.

\*action items Committee Volunteer Required

### Association Meeting

- i. FINAL SERIES - Would BBFC hold a final or grand final - we would have to do ground control/canteen and perhaps the presentation. Need to get back to association.

Committee voted YES.

\*Action items – PB to advise SSFA.

ii. SPONSORSHIPS - Conflicts with some sponsors at club level and association level. What is our view on who runs the small sided games, us or association?  
Player of match awards - should it be us or association?

No issue for BBFC.

iii. 2017 QUEENS BIRTHDAY WEEKEND - Do we want Saturday teams to play a round on the Monday, perhaps only comp teams , no roo ball? Committee said YES.

\*Action items – PB to advise SSFA.

### Succession Planning

Club Manager – Tennis Courts, Hiring Venue, Catering, Cleaning, Opening/Closing/ ground control rosters/ running club/canteen. – Possible part-time paid position.

\*action item – PB and AS to look at job description

## 12. General Business

PB – took registration team out to dinner, Bill was approximately \$300, proposed that BBFC pay the bill

Committee agreed

Action Items	Who
Member Protection	
Banners	AP to source for 2017
Canteen/Bar	Flyer to all teams about licenced premises,
Social Calendar/ Advertising	AP to organise A frame
Grand finals/Queens b/day weekend	PB to forward to Assoc
Ground Control	PH to organise email to manages, Rob Morris to place hooks on outdoor BBQ. Roster for committee to cover last game Sunday.
Club Manager	PB and AS to work up job description
Clubhouse	AS/PB/AP to work on DA
Tennis Courts	AP to continue with proposal with council
Mic Night/ State of origin promotion	PH to do flyer to all coaches managers.
Minutes	PH to place on website
Sale of unwanted items	WHO, what to be take on responsibility for advertising, taking calls and negotiating
Association	PB to advise association of Grand Final and Queens birthday weekend.
Succession Planning	PB and AS to prepare job description.

Date for next meeting to be determined.

Meeting concluded 10.30pm