

# Bonnet Bay Football Club Inc.

## Annual General Meeting 9 November 2015 at Lakewood Clubhouse, Bonnet Bay

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### Minutes

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President, Peter Burgess, opened the meeting at 7.15pm

#### 1. Attendance, Apologies & Proxies

Attendance: 31 members attended the meeting as per the Attendance Sheet

Apologies: Glenn Elms

Proxies: No proxies were received

#### 2. Minutes of Previous Meeting

***Resolved:***

*That the minutes of the Annual General Meeting held on 20 November 2014 as circulated be approved as a true and fair record of that meeting.*

#### 3. Presentation - Lakewood Multipurpose Courts

Peter Burgess opened by presenting a timeline for work already completed as part of the club's 2008 strategic plan.

##### **BBFC MASTERPLAN TIMELINE 2008 – 2015**

- 2008 - Strategic plan presented to council
- 2008 - PEP became BBFC second field
- 2009 - Training lights installed at PEP
- 2010 - Multiuse cricket pitch installed at PEP
- 2011 - Lighting upgrade at Lakewood
- 2012 - Lakewood cricket pitch relocated to centre of field
- 2012 - Container storage facility installed at PEP
- 2013 - Synthetic cover for Lakewood cricket pitch
- 2015 - Re-development of Lakewood Clubhouse

Value of BBFC overall investment exceeds \$1,000,000 with less than \$100,000 external support. The multipurpose courts project is the final stage of this strategic plan.

Andrew Prociuk then presented diagrams of 2 proposals which Council has provided broad support following BBFC submitting an Expression of Interest earlier this year.

A synthetic surface approved by the International Tennis Federation is proposed to be used on the two new court surfaces while the existing northern court would be retained as a hard court. New practice nets will be built for use by cricket club. When combined the new courts will be large enough to accommodate matches for 8s and 10s as well as 6 a side soccer and senior training. The smaller courts will accommodate matches for 6s & 7s. The surface selected will also be suitable for a number of other uses including bowls, tennis, futsal, enclosed playground for playgroup etc. The entire precinct including the dressing rooms will be fully accessible and designed to cater to people of all ages and all abilities.

## **Questions arising during Open Discussion.**

### **What will be the impact on car spaces?**

Possibly lose 4 spaces.

### **Will there be public nets for cricket?**

Yes the proposal is to build two new public nets.

### **Can soccer be played on the new surface?**

Yes plan is 6's to U 9 will be able to utilise courts for games. The courts will also cater for training and futsal for all ages but will not be suitable for those wearing boots

### **Who will manage courts?**

BBFC will have a lease over courts for 21 years

### **What is the maintenance?**

Re-surface every 8 – 10 years

### **Is there a kicking/hitting wall proposed?**

Yes

### **Will there be a cost to BBFC teams to train – wet weather?**

No cost as BBFC holds the lease. There would most likely be a wet weather roster in place

### **Will there be a summer soccer comp?**

This is a distinct possibility, have to fit in with current permanent tennis & cricket bookings.

### **How can you accommodate two groups playing tennis at one time?**

One group on the hard court, then there is two further synthetic courts subject to availability.

### **Tennis is a summer sport as is cricket, how will this work with cricket nets?**

The idea is that they will work together, there is a net dividing the two synthetic tennis courts.

### **What type of synthetic surface?**

It is a compromise so futsal, bowls, tennis and a number of sports can be played on the fields. Boots will not be able to be used by 10s and over.

### **How will the courts be marked?**

The tennis courts will fit easily within the soccer fields with each having their own distinctive markings which are highly unlikely to interfere with one another.

### **What community consultation has there been?**

Over the past 3 years council has conducted a tender and an Expression of Interest campaign. BBFC was the only interested party re the Lakewood site on each occasion. This meeting is consulting the BBFC to see if the proposal has support of the members. Council has opened the proposal for public comment on their website until 14 November 2015.

### **What will happen to the amenities?**

The BBFC dressing rooms will be available to be used by the users of the new Multi-purpose courts. There are showers and toilets. There are also the council toilets. It is intended that users would also have access to eth clubhouse when it is secure to do so.

### **What about local schools being able to use the courts, for example small schools like Woronora River Primary?**

We would love to accommodate local schools around an current permanent bookings

### **Clubhouse – Possible Uses?**

Discussions have been held with council about extending the use of the clubhouse to community, social, charitable, cultural, religious, hobby, volunteer and interest group, meetings,

training, and fitness clubs. While they are generally supportive, this will require a development application.

**Resolved:**

*That members authorise the committee to continue development of plans for the installation of multipurpose sports courts and other works at Lakewood in the area currently occupied by the tennis courts and cricket practice wickets and within the park.*

PB advised that BBFC has lodged an application for a ClubGrant that would fully fund the entire project. It has council support. We will know on 17/11/2015 if we have been selected to submit a formal proposal. Construction would have to start in April 2016.

**Resolved:**

*A) That members authorise the committee to spend \$5,000 now to engage consultants to conduct the preliminary work required to obtain approval for the multipurpose court project, and*

*B) Subject to the grant moving forward after the 17/11/2015 and being invited to partake in the formal proposal, the members authorise the committee to spend up to a further \$15,000 to engage consultants to conduct the preliminary work required to obtain approval for the multipurpose court project.*

**Resolved:**

*That, subject to:*

- *The necessary council approvals being in place'*
- *The project being fully funded through grants and other external sources: and*
- *A long term lease over the multipurpose courts being granted by council:*

*Members authorise the committee to proceed with plans for the installation of multipurpose sports courts and other works at Lakewood in the area currently occupied by the tennis courts and cricket practise wickets and within the park in accordance with the presentation made to the meeting.*

#### **4. Report - Players and Teams**

510 players.

Premiers – WSA, Runners up – O35E, 14D, 18D and W16A,

Strengths in the senior men's and women's teams.

Weaknesses in the 6 – 11 age groups and boys 13 – 21 (these areas require maximum focus)

Player Development

Monday Night 6 – 12's clinic

School holiday clinics

Summer clinics – 55 kids

#### **5. Report - Grounds**

Council will re turf parts of Lakewood and level parts of PEP in November and at Lakewood again shortly before Christmas.

#### **6. Report - Social and Fundraising**

Thanks to club members who ran functions/activities during the year including:

Raffles, Entertainment Books, Photos, BBFC 7;s, Zimmerframe Cup, Xmas in July Party, Sponsors, Grants, Canteen, Bar, Golf day, State of Origin Nights, Rebel Season Pass Cards.

Anyone else wishing to run an activity should contact the president or secretary.

## 7. Member Welfare

Working with Children Checks – stricter compliance required from 2016

Club Chaplain is available to provide support for members with personal issues

Pleasing to record that the club has been nominated as the Community Group of the Year as part of Council's Australia Day Awards

- Community leadership
- Highest proportion of female players in the shire,
- Highest proportion of players aged 20 – 30 in the shire.
- Clubhouse project.
- Cost effective player development for all abilities.
- Cambodia Tour,
- Contribution to Sutherland Titans.

## 8. Financial Statement for Year Ended 30 September 2015

Summary of financial statements for the year:

<b>Profit &amp; Loss Year Ended 30 September 2015</b>	
Income	\$267,473
Expenses	\$213,014
<b>Surplus for Year</b>	<b>\$54,459</b>
Members' Funds at Start of Year	\$227,131
<b>Members' Funds at End of Year</b>	<b>\$281,590</b>

  

<b>Balance Sheet as at 30 September 2015</b>	
<b>Assets</b>	
Cash	\$10,324
Receivables	\$6,340
Stock	\$8,711
Leasehold Improvements	\$413,827
Fixtures & Fittings	\$22,040
Less: Accumulated Depreciation	(\$39,740)
<b>Total Assets</b>	<b>\$421,502</b>
<b>Less: Liabilities</b>	
Payables	\$13,465
Loans	\$126,447
<b>Total Liabilities</b>	<b>\$139,912</b>
<b>Total Members' Funds</b>	<b>\$281,590</b>

Does not include \$300,000 of in-kind contributions

Donations

Leasehold improvements written off over 21 year term of lease

Repayments are \$50,000 for 2 years & balance the year after

Thank you to all those people who donated time, goods and funds to the project. These contributions amounted to over \$300,000 which is on top of over \$250,000 in cash that was built up over previous years.

It was clarified that registration fees break even on the club's football costs. Surpluses are

generated from fundraising, sponsorship, donations and grants.

**Resolved:**

*That the Financial Statements for the Year Ended 30 September 2015 as circulated by email be accepted.*

**Resolved:**

*That Award Accounting be appointed as club auditors for the 2015/2016 financial year.*

**9. Budget Forecast to 30 September 2016.**

Operating Profit	\$68,033
Less: Preliminaries for Sports Courts	\$20,000
Less Loan repayments	\$50,000
Opening balance (Cash)	\$ 3,199
Closing balance (Cash)	\$ 1,232

Proposals to increase profit –

- End of year presentation at Lakewood, combine Junior and Senior presentation on same day.
- Fundraising – 5 a side comp, midyear function, Increase registration, accounting software
- Sponsorship.

**Resolved:**

*That the proposed budget for year ending 30 September 2016 as presented to the meeting be adopted.*

**10. Proposed Amendments to the Constitution & Guiding Policies of the Club Club**

**Resolved:**

That proposed changes to Constitution as circulated be adopted except:  
Clause 12 – that no change be made to current method of appointing committee positions.

**Resolved:**

That proposed changes to policies as circulated be adopted.

**11. Election of Office-Bearers of the Club and Members of the Committee until the 2015**

**Annual General Meeting**

The following office-bearers were elected unopposed:

President	Peter Burgess
Senior Vice-President	Paul McNally
Junior Vice-President	Anthony McDonald
Secretary	Patricia Huolohan
Treasurer	Vacant
Ordinary Members	Andrew Collins Andrew Symes Andrew Prociuk Glenn Elms

A unanimous vote of thanks to outgoing committee member/Treasurer Sue Davidson.

The position of treasurer has been left with the committee to resolve. The need perhaps for an external book keeper, to be met perhaps with increasing the costs of senior registration.

## **12. Life Membership Nominations**

Nil nominations

## **13. BBFC – Operating Structure circulated.**

This was circulated to all members. PB advised a lot of work had been done to ensure jobs were manageable. It is hoped this will increase the number of volunteers.

## **14. General Business**

### **Question from floor – are we able to defer payment to the Association?**

Matt Brady advised that as this was the first loan issued by the association it was important this commitment was met. PB advised that he preferred that we handle any short term cash flow issues internally.

**There being no other business the meeting closed at 10pm**